

**DRAFT**

Minutes of the meeting of the  
**Surrey HEATH LOCAL COMMITTEE**  
held at 6.30 pm on 4 July 2013  
at St Annes Church Centre ,45 Church Road, Bagshot, Surrey GU19 5EQ.

**Surrey County Council Members:**

- \* Mr David Ivison (Chairman)
- \* Mr Bill Chapman
- \* Mr Denis Fuller
- \* Mr Chris Pitt (Vice-Chairman)
- \* Mr Adrian Page
- \* Mr Mike Goodman

**Borough / District Members:**

- \* Chapman
- \* Cllr Rodney Bates
- \* Cllr Valerie White
- \* Hawkins
- \* Cllr Paul Innicki

\* In attendance

---

**1/13 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Surinder Gandhum.

**2/13 MINUTES OF THE LAST MEETING [Item 2]**

To approve minutes of the meeting held on 14 March 2013.

The Local Committee (Surrey Heath) agreed the minutes from the previous meeting.

**3/13 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations made.

**4/13 PETITIONS [Item 4]**

No petitions were received.

**5/13 WRITTEN PUBLIC QUESTIONS [Item 5]**

Three written public questions were received. A copy of the written questions and the written responses given are set out in Annex B, together with any supplementary questions raised.

**6/13 WRITTEN MEMBERS QUESTIONS [Item 6]**

There were no Member questions raised.

**7/13 TASK GROUP REPRESENTATION FOR 2013 / 2014 & LOCAL COMMITTEE COMMUNITY SAFETY BUDGET [Item 7]**

Following the recent County Council elections and the nominations of Borough Councillors, the Committee reviewed formal representation on task groups set by the Committee and the allocation of Community Safety funds to the Community Safety Partnership. Cllr Valerie White expressed an interest in joining the Youth Stakeholders group as an additional member and it was agreed that the Youth Council be consulted on this. Cllrs Ilnicki and Page were nominated for the Surrey Heath Strategic Parking group.

The Local Committee (Surrey Heath) agreed:

- (i) The terms of reference for the Youth Task Group and the membership of the task group.
- (ii) The nominations to outside bodies.
- (iii) That the community safety budget of £3,226 that has been delegated to the Local Committee be transferred to the Surrey Heath Partnership.
- (iv) That the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with (iii) above.

**8/13 HIGHWAYS UPDATE [Item 8]**

The recommendations are made to enable progression of proposed highways schemes, developer funded schemes and revenue funded works this financial year.

**The Committee further discussed the Toshiba Roundabout Project covered in the update report and the additional tabled report. The initial design options were based on options that are generally found to be effective for this type of scheme. In this case, modelling results have shown that signalisation of the Toshiba roundabout would result in a considerable worsening of congestion, with significant increases in queue lengths and journey times. For this reason, the original scheme proposal cannot be continued with. However, the modelling exercise has also identified improvements that can be made which would provide benefits for both pedestrians and motorists.**

The Local Committee (Surrey Heath) agreed to:

- (i) Note the progress with the ITS highways and developer funded schemes
- (ii) Note the progress with budget expenditure
- (iii) Note that a further Highways Update will be brought to the next meeting of this Committee.

- (iv) Approve the contingency planning measures recommended in section 2.3.4 of this report.
- (v) **Approve to continue with the delivery of the upgrade of the zebra crossing on the A325 Portsmouth Road arm of the Toshiba Roundabout to toucan crossings (as set out in point 1 of this update) this financial year, together with a study on providing a suitable crossing on the Frimley Road.**
- (vi) **Approve to continue with detailed design of the relocation and upgrade of the hospital crossing (as set out in point 2 of this update)**
- (vii) **Approve to continue with the detailed design of a third lane between Toshiba roundabout and the hospital roundabout (as set out in point 3 of this update).**
- (viii) **Approve that a report for further decision on this project be brought to the Local Committee (Surrey Heath) at its 3 October 2013 meeting.**

#### **9/13 OPERATION HORIZON [Item 9]**

Operation Horizon is a new targeted investment programme for road maintenance.

For Surrey Heath in particular, the new programme will result in £8m being invested in the local road network and will enable 45km of road (12% of local network) to be re-surfaced over 80 separate road schemes. It was confirmed that an international company was being used and that a ten year guarantee on works was included within the contract. Members were concerned that the long term planned programme should be flexible enough to include priority changes and that works should be joined up with planned gas/ water works and any structure changes (i.e. Bus lane – should this be amended, and traffic calming measures).

The Local Committee (Surrey Heath) agreed to:

Approve the £8m Operation Horizon programme for Surrey Heath and that the 45km of road, across the defined scheme list detailed in Annex One, is resurfaced over the investment period.

Receive a Surrey Highways annual report in March 2014, confirming programme progress and success to date.

#### **10/13 AWARD OF THE YOUTH LOCAL PREVENTION FRAMEWORK CONTRACT FOR 2013 - 2015 [Item 10]**

The recommendation for the award of funding is the culmination of several months' work by the Youth Task Group that will result in services being commissioned by the local committee in response to local need. The focus of the work will be to reduce the risk factors that are predictors of young people becoming Not in Education Employment or Training (NEET) in Surrey Heath.

The Local Committee is responsible for commissioning services to prevent young people becoming NEET Training within their local area. The Youth Task Group received presentations from a range of potential suppliers.

The Local Committee (Surrey Heath) agreed to:

Approve the Youth Task Group recommendation to award a funding agreement for a twenty four month period from 01 September 2013 to Eikon Charity for 100% of the contract value (£79,000pa) to prevent young people from becoming NEET in Surrey Heath

#### **11/13 PERFORMANCE UPDATE FOR THE CURRENT LOCAL PREVENTION FRAMEWORK CONTRACT [Item 11]**

The report updated the Local Committee on the progress made towards participation for all young people in Surrey Heath in post-16 education, training and employment during 2012-13. This is the overarching goal of Services for Young People (SYP) and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

The Local Committee report focused on how the different commissions managed by the Commissioning and Development Team contributed to the goal, keeping in mind that these are only a part of the system that is working to increase participation.

The Local Committee (Surrey Heath) agreed to:

Note the progress Services for Young People has made during 2012/13 to increase participation for young people in Surrey Heath, as set out in detail in the appendices to the report

#### **12/13 FORWARD PLAN [Item 12]**

At each meeting of the Local Committee, members review the forward plan. The reports that are currently anticipated will be received by the committee are outlined in the plan. Members agreed to consider Section 106 monies at a private meeting, together with the A30 bus lane, and to bring these items to a public meeting should any decisions be required.

The Local Committee (Surrey Heath) agreed to:

Note the forward plan.

Meeting ended at: 8.50 pm

---

**Chairman**